



eliminating racism
empowering women
ywca
bergen county
"y the w makes a difference"

school age program newsletter

Volume 1

September – October 2010

Welcome & Welcome Back

Welcome back to another exciting school year. I am Maire Brosnan Katavolos and I am the Director of School Age programs for the YWCA Bergen County. I oversee all before and afterschool programs and summer camps for school age children.

we are the ywbergen county. The YWCA is a worldwide membership movement and multi-service organization whose objectives are to create opportunities for women and girls and eliminate racism. As you can see from our logo, this year we are celebrating 90 years of service to Bergen County and we will be hosting many fun celebrations this year such as our **90th Anniversary Block Party**, Sponsored by Applebee's Neighborhood Grill & Bar. This event will be held September 26, 1:00 PM - 4:00 PM at 112 Oak Street, Ridgewood For Questions and Assistance, call Jen Rosa at 201-881-1721

If this is a new transition for your child please make sure you have read our parent handbook as well as the important information found in this newsletter.

Your child will have the opportunity to complete homework during the afterschool program. This is optional but we do ask that if you want your child to complete their homework during the program please make sure to fill out a homework contract with your child and return it to the Site Supervisor.

I and all the YWCA staff look forward to working together to provide a fun, safe, engaging program for your child during out of school hours. As always we welcome parent's feedback – never hesitate to call us with any questions.

Maire BK

DAY ONE – THINGS TO KNOW....

Children attending before school program (BSP) for the first time. Walk your child into the program area. All children MUST be accompanied and signed in by an adult. Sign your child in – talk to the staff if you have any special concerns or needs – YWCA staff are here to make all children feel welcome and safe. We do not know the teacher or classrooms assigned to your children – make sure your children know where they should go.

Children attending After School Program (ASP) for the first time. Make sure you send a note in to your child teacher telling them your child is registered to the afterschool program. The YWCA staff, easily identified by their black (Site Supervisors) and orange (Recreation Counselor) YWCA shirts are here to greet them and quickly take attendance. All correspondence, changes, comments should be addressed to the Site Supervisor. If your child is not going to be at program it is very important to call the YWCA voice mail and leave us a message. Our goal is to provide a safe, fun environment for your children while you are at work.

If there is anything we can do to improve our services to you and your family, please let us know

School Schedules

September

9/2/10 – First day of School Cresskill, Old Tappan

9/6/10 – Labor Day – YWCA programs closed

9/7/10 – First day of school Ridgewood ½ day on site program open early

9/7/10 – First day of school Allendale, Oradell, Dumont, Hillsdale

9/9/10 – **All schools closed – vacation day program available **registration deadline 9/3/10**

9/10/10 – **Oradell, Dumont, Hillsdale closed – vacation day program available ** deadline 9/3/10**

9/13/10 – First day of school Westwood Regional Schools

October

10/11/10 – Ridgewood, Allendale, Cresskill, Hillsdale, Old Tappan closed – *vacation day program available*

10/11/10 – ½ day Oradell -on site program opens early

10/25 & 10/26/10 – Westwood Schools ½ day – on site program open early

November

11/2/10 – Oradell, Westwood Regional closed – no Y program

11/2/10 - ½ day Ridgewood, (K-5) Dumont on site program open early

11/3/10 - Ridgewood Schools closed– *vacation day program available*

11/4 & 11/5/10 – all schools closed– *vacation day program available*

What is a “vacation day?”

Full day care is offered on certain school holidays. This program requires advance enrollment and a separate fee of \$55 per day for families enrolled in our program and \$70 for non members. This fee includes a full day of care, the selected activity and often transportation to an event or activity. You will receive a separate registration form for these days and you may enroll for the days you need care.

For the 2010-11 school year we will offer care from 7:30am to 7:00pm at the Zion Lutheran Church 96 East Allendale road Saddle River, NJ

WHO'S WHO AT THE YWCA BERGEN COUNTY

Maire Brosnan Katavolos is the Director of School Age Programs. She can be reached at 201-881-1726. Her email is MKatavolos@ywcabergencounty.org

Robyn Knapp is the Assistant Director of School Age Programs. She can be reached at 201-881-1727. Her email is RKnapp@ywcabergencounty.org

Erica Bixby is a Manager of School Age Programs and supervisor for the following sites: Hillside, Brookside, Orchard, Somerville, Willard, and Hawes. She is also the Co-Director of Camp Y-Oak-A located in Saddle River. She can be reached at 201-881-1734. Her email is EBixby@ywcabergencounty.org

Danielle Guitian is a Manager of School Age Programs and supervisor for the following sites: Jessie George, Washington, Honiss, Lincoln, Grant, and Selzer. She is also the Co-Director at Camp Orinda located in Dumont. She can be reached at 201-881-1733. Her email is DGuitian@ywcabergencounty.org

Mike Mitchell is a Manager of School Age Programs and supervisor for the following sites: Bryan, Merritt, Ridge, Travell, Oradell, and Old Tappan. . He is also the Co-Director at Camp Y-Oak-A located in Saddle River. He can be reached at 201-881-1735. His email is MMitchell@ywcabergencounty.org

Brian Scanlon is a Manager of School Age Programs and supervisor for the following sites: Berkeley, Ketler, Brookside WW, Meadowbrook, Smith. He is also the Co-Director at Camp Orinda located in Dumont. He can be reached at 201-881-1732. His email is BScanlon@ywcabergencounty.org

Mary Agnello is the Office Manager of School Age Programs. She can answer all attendance, scheduling, and registration questions. She can be reached at 201-881-1728. Her email is MAgnello@ywcabergencounty.org

Ming Tseng is the new Tuition & Billing Coordinator of School Age Programs. If you have questions about your scheduled payment or wish to enroll in automatic payments please call 201-881-1730. Her email is MTseng@ywcabergencounty.org

Who do I call for...?

Absences for SAP?	Site Supervisor or site voice mail
Billing Questions?	Ming Tseng - 201-881-1730
Change in Attendance?	Mary Agnello - 201-881-1728
Problems or Concerns	Site Supervisor or their Manager or Robyn Knapp

Parents are **always** welcome to contact either Robyn Knapp at 201-881-1727 or Maire Brosnan Katavolos at 201-881-1726 with any concerns.

YWCA School Age Programs
2 University Plaza - Suite 208
Hackensack, NJ 07601
(201) 881-1726
Fax 201 487-5911

VACATION DAY PROGRAM REGISTRATION FORM

On September 9 & 10, 2010 the YWCA SAP will run a full day programs from 7:30 – 7:00pm during the school vacation. The program will consist of a field trip and organized recreation activities. This program is open to children from all YWCA before and after school programs and is staffed by YWCA staff from a variety of sites.

The program is held at Zion Lutheran Church - 96 East Allendale Road - Saddle River, NJ.

Advanced registration is required and all fees must be paid by check. No refunds are available for cancellation for any reason. **Your account must be in good standing to register for the vacation day program. Any family with past due balances will not be permitted to register for the vacation day programs.**

Thursday September 9, 2010 & Friday September 10, 2010

"Day at Camp Ma-Kee-Ya"

Scheduled time at facility: 9:00 -4:00pm

Includes: Transportation, lunch, arts & crafts, sports, nature program

Hot lunch provided

Child's Name: _____ After School Site: _____

I give permission for my child to attend the YWCA vacation day field trip. I give permission for the YWCA to transport my child to and from the field trips. I am aware that the **check in time is no later than 8:00am**

Thursday September 9, 2010 – Day at Camp Ma-Kee-Ya (bring bathing suit) \$55.00

Friday September 10, 2010 – Day at camp Ma-Kee-Ya (bring bathing suit) \$55.00

Total Fees enclosed: \$ _____

CREDIT CARD AUTHORIZATION Visa Master Card American Express

Name as it appears on card: _____

Billing Address for this card: _____

Amount to charge: \$ _____

Card number: _____ Expiration date: _____

I hereby authorize the YWCA of Bergen County School Age Program to charge my credit card.

Signature: _____ Date: _____

My child has an allergy to _____ Parents must supply an Epi-Pen or required allergy medications

The program is held at the Zion Lutheran Church/ Parish House

96 East Allendale Rd, Saddle River, NJ. 201-760-1139

REGISTRATION MUST BE FAXED IN BY SEPTEMBER 3RD

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